

# Polk-Burnett Charities, Inc./Operation Round-Up® Board of Directors Meeting Minutes, January 16, 2015

*A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc. was held at Polk-Burnett Electric Cooperation, 1001 State Road 35, Centuria, Wisconsin, on Friday, January 16, 2015, 1 p.m. pursuant to notice duly given.*

(Meeting was moved from Thursday, January 8, 6 p.m., due to bad winter weather.)

**Present:** Merle Bergren, Gary Ganje, Mabel Jenssen, Lida Nordquist, Alma Karels, Clarice Johnson, Ed Peterson and Joan O'Fallon (facilitator).

**Absent:** Kris McCormack, JoAnn Kipping

## CALL MEETING TO ORDER

Gary Ganje called the meeting to order at 1 p.m.

## APPROVAL OF THE AGENDA

The agenda was approved with a motion made by Alma Karels and seconded by Ed Peterson, with the addition of a discussion about changing the meeting time.

## MEETING TIME DISCUSSION

Last week's board meeting was rescheduled due to bad winter weather. Merle Bergren suggested an earlier start time for today's make-up date and asked the board to consider a permanent change, as this would allow the board to meet during daylight, business hours, and would accommodate schedules of most current board directors, who are retired. Joan O'Fallon said she spoke earlier with Kris McCormack, who was not able to attend the meeting, and reported that Wednesdays are most flexible for Kris, who is not retired.

Alma Karels made a motion to change the meeting time from the first Thursday of the month at 6 p.m. to the first Wednesday of the month at 1:30 p.m. Pending approval by Kris McCormack, the board approved the change in meeting time, effective immediately. The next meeting date is Wednesday, April 1, 1:30 p.m.

The board agreed that meeting times must be considered when any new members are appointed to the board.

## READING OF THE MISSION STATEMENT

Alma Karels read the mission statement to guide board's consideration of grant requests.

## APPROVAL OF OCTOBER MINUTES

A motion was made by Ed Peterson and seconded by Merle Bergren to approve the October 2, 2014, meeting minutes. Motion carried. Joan O'Fallon will post minutes on the website.

## APPROVAL OF TREASURER'S REPORT

A motion was made by Merle Bergren and seconded by Mabel Jenssen to approve the treasurer's report. The year-to-date total, including donations through December 2014, is \$66,882.27. Year-to-date disbursements were \$45,145 for grant awards, \$100 for miscellaneous and \$886.06 for mileage reimbursement. As of December 2014, Operation Round-Up had a balance of \$20,751.21.

## MEETING FACILITATORS REPORT

Joan distributed thank-you notes and publications from grant recipients.

## MOTION TO APPROVE/DENY GRANT FUNDING

A motion was made by Ed Peterson and seconded by Clarice Johnson to approve \$16,300 in grant funding for 19 organizations listed below.

- 1. Amery Area Food Pantry, \$1,500**  
*to purchase food for distribution to families*
- 2. Team Genesys, St. Croix Valley FIRST LEGO League Team, \$250**  
*to provide entry fee into regional competition for local homeschool children*
- 3. Friends of DD Kennedy Environmental Area, \$500**  
*to restore 32 acres of prairie*
- 4. Clear Lake Area Community Center, \$1,000**  
*to improve safe access to Community Center*
- 5. Balsam Lake Area Chamber of Commerce, \$1,000**  
*to install a new sign at Pine Island Park*
- 6. Car Care: Christians in Action, \$1,000**  
*to help people in need with car repairs so they have reliable transportation*
- 7. Luck School District Family and Consumer Science Department, \$500**  
*to replace microwave and stove in classroom*
- 8. Amery Lions Club, \$1,000**  
*to purchase materials to construct handicapped ramps on local homes*
- 9. Lifeline Food Pantry, \$1,500**  
*to support mission of food pantry, which provides food assistance to local families*
- 10. Amery Intermediate School Music Department, \$500**  
*to purchase small percussion instruments for music education*
- 11. Milltown Public Library, \$750**  
*to support 2015 summer reading program for youth*
- 12. Friends of Balsam Lake Public Library, \$500**  
*to host community program with best-selling author, Michael Perry, and his band*
- 13. Indianhead Community Action Agency, Connections Store, \$1,500**  
*to help purchase food for 270 families in January and February*
- 14. Polk County Emergency Management, \$1,000**  
*to provide search and rescue training for police, firefighters and emergency responders*
- 15. Home and Away Ministries, Ruby's Pantry, \$1,000**  
*to establish a community kitchen in Luck for preparing and distributing local foods*
- 16. Frederic Birch Street Elementary School, \$500**  
*to offer learning experiences for children around a specific theme this school year*
- 17. Frederic Community Education, \$300**  
*to host Prairie Fire Theatre*
- 18. Grantsburg Area Food Shelf, \$1,500**  
*to help pay rent and utilities at new food shelf location*
- 19. Frederic Football Club, \$500**  
*to help purchase a new blocking sled*

## MILEAGE REIMBURSEMENT

A motion was made by Merle Bergren and seconded by Mabel Jenssen to approve mileage reimbursement for board members who submitted expense forms. Checks will be mailed by Polk-Burnett's finance department.

ADJOURNMENT

A motion was made by Clarice Johnson and seconded by Mabel Jenssen to adjourn the meeting at 2 p.m.

**Next Board Meeting:** Wednesday, April 1, 2015, 1:30 p.m., Centuria.